# Assessment event 3 of 4: Skills

## Criteria

### Unit code and name

Cluster | ICT Analysis

BSBCRT404 | Apply advanced critical thinking to work processes

ICTICT426 | Identify and evaluate emerging technologies and practices

ICTSAS432 | Identify and resolve client ICT problems

### Qualification/Course code and name

Select your Qualification/Course code and name from the dropdown.

Code | Course name

## Student details

Student name

Student number

Version: 20231120

Date created: 20 November 2023

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This assessment can be found in the TAFE NSW [Learning Bank](https://share.tafensw.edu.au/share/logon.do?.page=searching.do?in%3DC1b145167-45e0-41ec-9f64-92af668e3e54%26q%3D%26type%3Dstandard%26sort%3Drank%26dr%3DAFTER%26page%3D1).

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# Presentation plan

Table 1 Presentation details (delete grey text before submission)

| Presentation element | Details |
| --- | --- |
| Title |  |
| Audience | *Identify audience characteristics and appropriate communication style* |
| Channel and forum | *Identify the channel and forum for the presentation e.g., meeting room, online* |
| At least 2 legal, regulatory and organisational requirements |  |
| Presentation goal/s |  |

Table 2 Presentation plan (Add rows as required)

| Timing (min) | Content | Audience activity e.g., discussion | Aids (including tools and technologies) |
| --- | --- | --- | --- |
|  | Introduction |  |  |
|  |  |  |  |
|  | Description of proposals |  |  |
|  |  |  |  |
|  | The decision-making process |  |  |
|  |  |  |  |
|  | Feedback on proposals |  |  |
|  |  |  |  |
|  | Discussion |  |  |
|  |  |  |  |
|  | Agreed actions |  |  |
|  |  |  |  |
|  | Feedback on own performance |  |  |
|  |  |  |  |

Table 3 Audience questions

| Question purpose | Question |
| --- | --- |
| To confirm audiences understanding of the proposals |  |
| To determine if the proposals support the audience’s needs |  |
| To explore ideas |  |
| To request feedback on the proposals |  |